



**BACKGROUND SCREENING FORM
OFFICE OF COURT ADMINISTRATION
SECOND JUDICIAL CIRCUIT OF FLORIDA**

We carefully screen all individuals that we place on a roster, retain on a contract or use as a volunteer in the Second Judicial Circuit due to the nature of your work with judges and courthouse staff. We feel you should represent the epitome of honesty, respect for the law, and professionalism. Please complete this form and return it as soon as possible to the Office of Court Administration, 301 S. Monroe St, Ste 225, Tallahassee, FL 32301.

1. List all full and complete names and aliases, to include nick names, name changes, etc.:

First	Middle	Last
First	Middle	Last
Other/Maiden Name/Nick Name	Other/Maiden Name/Nick Name	

2. List all driver's license numbers and state of issuance:

3. Date of birth:

Failure to answer fully or truthfully may result in the immediate termination of your contract.

I understand that this document, once completed, becomes a public record and is therefore subject to Florida's broad public records law. _____ (initial here)

 Signature Date

<u>For Official Use Only</u>	
Background Check Completed	
Initials	Date